



Health & Safety
Excellence Awards 2021

ENTRY GUIDE

**ALL AVAILABLE CATEGORIES FOR THE AWARDS
ARE LISTED IN THIS ENTRY GUIDE***

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Health & Safety Excellence Awards

The Health & Safety Excellence Awards recognise & celebrate excellence in the Health & Safety profession in Ireland over the past 12 months.

The Health & Safety Excellence Awards provide a much-needed platform from which to recognise the managers, teams and organisations in Ireland demonstrating the strongest commitment to health and safety, compliance to standards, training, technical and behavioural improvements.

These awards encourage these teams and organisations to constantly raise the bar, to innovate and maintain their commitment to achieving health and safety excellence.

The award categories cover a wide variety of sectors and we hope that you enter the ones most appropriate to you.

Shortlisted entrants and winners will have their national profiles raised just by making the final.

And of course, there's the beautiful trophy which the successful entrants will take away.

What are you waiting for? There is **no charge to enter** the Health & Safety Excellence Awards so get your thinking cap on and start putting your entries together!

We wish all our entrants the best of luck and we look forward to receiving your entries.

Entering

Entries must be made online.

There are **21 Categories to enter:**

Health & Safety Team of the Year

Health & Safety Manager of the Year

Health & Safety Excellence Awards:

- *Third-Level Education*
- *Pharmachem*
- *Construction*
- *Retail*
- *Laboratory*
- *Facilities Management*
- *Transport*
- *Warehousing*
- *Supermarket*
- *Mining*
- *Marine*
- *Hotel & Leisure*
- *Utilities*
- *ICT*
- *Healthcare*
- *Food Manufacturing*
- *Drink Manufacturing*
- *Public Sector*
- *MedTech*

How to Enter

It is **free** to enter the Health & Safety Excellence Awards.

When completing your entry, please follow these rules:

- All activities cited in support of your entries must have been ongoing **within the past 12 months** from the closing date of these awards.
- Please ensure your submission fits onto **no more than 5 A4** pages in portrait PDF format including supporting materials such as pictures, graphs, tables etc.
- Please **answer each of the key criteria points** allocated to the category that you are entering. This is what the judges base their scores on. Back up your key points with other information such as tables, graphics, figures, pictures etc.
- You may enter as many categories as are relevant, however each entry must be **tailored to meet the category criteria**.
- The entering party must have some entity in the ROI or NI, and the initiatives that support their entry **must have taken place** in these areas unless stated otherwise in the category criteria.

You will need the following to complete your entry:

- Your **5 A4 page PDF** entry document.
- A **50 word summary** of your entry. This may be used in full in our Awards booklet or in our script. It must be relevant to the category you are entering: so, if you are entering a project, the summary must be about the project; if you are entering a person, it must be about that person.
- **2 high resolution landscape photos** (300 dpi) relevant to your entry and the category you are entering: so, if you are entering a project, the photos must be about the project; if you are entering a person, it must be of that person. No graphics/collages/logos/watermarks.
- These will be used as part of the AV presentation at the event, so choose photos that you are proud to display.
- A **jpeg** version of your organisation **logo**.
- The **name** of the person who will **accept the trophy** on your behalf in the event you should win. This may be used in post Awards media coverage.
- **Please note:** All of the above items will be required in order to submit your entry, and **you will not be able to modify your entry once uploaded.**

Tips for Entering



1. Read the criteria and make sure you answer each point. The judges use the criteria points as a basis for their scores, so make sure you touch on each criteria point. You can use additional facts, figures and information to back up or add to these points. By following the criteria you stand a better chance of scoring highly and make the judge's job easier!

2. Enter the right categories. Some companies seem to enter certain categories, and then ignore the one that they would stand a much better chance of winning. To start, look through the categories carefully and choose the most relevant to you. This will give you a better chance of winning.

3. Facts are very powerful; and waffle or generalities cut very little ice with the judges. There are lots of ways of presenting data, and one may look a lot stronger than the others. We're not advocating you twist the truth; but we do feel it's within the rules for you to make the strongest possible case for your company.

4. Don't write more than you've been asked to supply. There is a limit on the number of pages you can submit (5 A4 Pages). Don't go above this as the judges won't read reams of supporting information. In the same way don't do ultra-minimal entries and simply rely on your profile to get yourself noticed.

5. Put yourself in the judges' shoes. Think about what would really impress them. What makes you special and distinctive? Our judges are all senior people and you need to think about your entry from their perspective. In many cases we see entries prepared by junior members of the team who can miss key selling points. The best entries have input from someone at Board level.

6. Check everything carefully. Many entries include fundamental errors – mainly spelling or grammatical errors.

7. Phone a friend. The events team working on the awards are happy to talk through draft entries and are always willing to give guidance. So if you want to try something a bit different, and would like our thoughts on that before you submit your entry give us a call – we'll do our best to give you a sensible steer.

8. Good presentation pays dividends. You are not judged on how pretty your entry looks, but busy judges are inevitably attracted to easy-to-read, neatly laid out entries. Some of the better submissions include simple, summary bullet points. The best presented entries often incorporate a range of small photographs, clever charts or graphs and other visual material that make it very easy to absorb and digest.

9. Boast - don't be modest! Your positive opening words are crucial - so begin with the end! This is the hook which will encourage those judging to delve deeper. Don't ramble; get to the point, every word should count. Be proud of what you have done, this is one time when it is absolutely right to boast. Testimonials are very powerful too!

10. Promote your business It is not often you are given the chance to generate free publicity; so encourage and praise your team and you might be surprised to discover that you can win one of the most prestigious awards in the sector. And if you win, think of the huge marketing advantage that will give you.

Judges & Judging Process

A distinguished panel of experts, drawn from industry and academia from Ireland and abroad, will be drawn to co-ordinate the Health & Safety Excellence Awards judging.

To view who will be judging this year's Awards, visit www.hsawards.ie.

Shortlisting

- Once the entry deadline is reached all entries will be carefully examined and scored using the criteria by the shortlisting panel of experts.
- The highest scoring submissions will be selected to go forward to the shortlist for each category.
- You will receive an email from the Event Team letting you know if your entry was successful or not.
- The shortlist of finalists will be published on the Awards' website, www.hsawards.ie.

Judging

- Judges are divided into panels, based on their expertise, to ensure any possible conflict is avoided.
- All judges score the finalists based on the relevant category criteria.
- Scores are then collected by the event team and collated.
- Scores are sent for checking and verification.
- The highest scoring entrant is declared the winner of that category.



Health & Safety
Excellence Awards 2021

Categories & Criteria

Health & Safety Excellence Awards

Health & Safety Team of the Year

This award recognises the Health & Safety Team demonstrating extraordinary teamwork who, over the past 12 months, has contributed to an improvement in the health, safety or wellbeing standards and performance within their organisation or a partners.

The team can be nominated by themselves or a third party, but please ensure you have their permission to do so.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Team background: Please outline the members of the team, including definition of roles, skills and expertise, professional accreditation and allocation of tasks.*
- *Projects & Initiatives: Summarise the health & safety initiatives your team have worked on over the past 12 months, include the objective and outcomes as well as comparisons with previous years where relevant.*
- *Teamwork: Outline any challenges faced and how the team worked together to overcome them.*
- *Contributions & Achievements: Summarise the contribution and achievements of the team over the past 12 months, including any innovations introduced and the benefits of their work.*
- *Please include any other statements or facts that support the entry, and testimonials from clients, the team's head of department or supervisor where possible.*

Health & Safety Manager of the Year

This award is open to any Health & Safety Manager who, over the past 12 months, has played a key role in the implementation or improvement of health, safety or wellbeing standards, either in their organisation or a partners.

Entrants can be nominated by themselves or their colleagues, but please ensure you have their permission to do so.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Career summary: Summarise the nominee's career to date including their age and qualifications achieved.*
- *Contributions & Achievements: Summarise the contributions the person has made over the past 12 months to the introduction and promotion of standards within the health, safety or wellbeing.*
- *Sample Projects/Initiatives: Highlight any recent health & safety projects or initiatives they were heavily involved in from the past 12 months and quantify its success.*
- *Leadership: Outline how the individual has displayed strong leadership qualities, excellent communication skills, commitment and enthusiasm for the role.*
- *Include any other statements or facts that support the entry, including a supporting letter from a more senior figure within your own organisation or a clients.*

Health & Safety Excellence Award - Third-Level Education

The award recognises the Irish-based third level institution who has demonstrated the best commitment to the safety, health and welfare of its students and staff over the past 12 months.

The judges would like to see clear examples of how you benchmark your current policies and practices against current legislative requirements.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff/students/third parties/public? How is the impact measured?*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Pharmachem

This award recognises the company operating in the Pharma industry who has most effectively demonstrated best practice in health and safety, compliance to standards, training, technical and behavioural improvements over the past 12 months.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Initiative outline: Describe the Health and Safety initiative in place over the past 12 months. What was the rationale and background behind it?*
- *Commitment: What commitment has been made to staff training and communication of the initiative? What is the level of senior management buy in? Does it form a central part of the culture?*
- *Accreditation: Do you have any accreditation, benchmarking or external validation of the initiative?*
- *Innovation: Outline any particularly innovative uses of H&S materials, products or methods.*
- *Outcomes & results: What have been the practical benefits of the initiative? Show measurable outcomes, such as improvements in performance, welfare of staff and costs savings.*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Construction

The award recognises the organisation in Ireland's construction sector that has delivered the best health and safety initiative over the last 12 months. Entries may be made for best practice in health and safety, compliance to standards, training or technical and behavioural improvements, or a completed construction project with an exemplary health and safety record..

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Initiative outline: Describe the Health and Safety initiative in place over the past 12 months. What was the rationale and background behind it?*
- *Commitment: What commitment has been made to staff training and communication of the initiative? What is the level of senior management buy in? Does it form a central part of the culture?*
- *Accreditation: Do you have any accreditation, benchmarking or external validation of the initiative?*
- *Innovation: Outline any particularly innovative uses of H&S materials, products or methods.*
- *Outcomes & results: What have been the practical benefits of the initiative? Show measurable outcomes, such as improvements in performance, welfare of staff and costs savings.*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Retail



The award recognises any organisation across the retail sector who has demonstrated a strong commitment to the safety, health and welfare of its employees and customers over the past 12 months.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff and customers? How is the impact measured?*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Laboratory



This award is open to any laboratory or research group on the island of Ireland that can demonstrate best practice in health and safety, compliance to standards, training, technical and behavioural improvements over the past 12 months. This may include industrial or commercial labs, labs at third-level institutes or research institutions, or those working in the public service.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Initiative outline: Describe the Health and Safety initiative in place over the past 12 months. What was the rationale and background behind it?*
- *Commitment: What commitment has been made to staff training and communication of the initiative? What is the level of senior management buy in? Does it form a central part of the culture?*
- *Accreditation: Do you have any accreditation, benchmarking or external validation of the initiative?*
- *Innovation: Outline any particularly innovative uses of H&S materials, products or methods.*
- *Outcomes & results: What have been the practical benefits of the initiative? Show measurable outcomes, such as improvements in performance, welfare of staff and costs savings.*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Facilities Management



This award recognises the FM team or organisation that has executed an outstanding health and safety initiative over the past 12 months. The judges will be looking for a commitment to improving health and safety performance in FM as well as a demonstration of clear practical applications and results.

Entries may be made for best practice in health and safety, compliance to standards, training or technical and behavioural improvements, or projects that operate with exemplary health and safety records.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of all parties? How is the impact measured?*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Transport



The award recognises the transport company - road, rail, air or water-based - that has demonstrated the best commitment to both road safety and occupational safety over the past 12 months. This may include programmes which lead to a demonstrable improvement in safety standards either within one organisation, trading partners or the wider community; particularly those which are sustainable, transferable or which demonstrate an innovative approach.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Please outline planned initiatives & objectives in relation to your organisation's road safety and occupational safety.*
- *Please provide an outline to show the processes put in place to tackle work related road safety showcasing areas like risk assessment, training, implementation and outcomes.*
- *Please provide evidence showing the improvement of safety levels and the reduction in incidents, maintenance costs, fuel costs, vehicle costs, driver costs, property damage, third party costs, personal injury or worker absence.*
- *Provide information to show how the programme engaged with the organisation's staff and how senior management took responsibility for the initiative.*
- *Please outline the business and economic impact that your organisation has experienced through from the implication of road safety & occupational safety strategies.*

Health & Safety Excellence Award - Warehousing



This award will recognise the organisation that can demonstrate best practice in health and safety in a warehousing environment over the past 12 months. This may include compliance to standards, training, technical and behavioural improvements.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff and the general public? How is the impact measured?*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Supermarket



The award recognises the supermarket who has demonstrated the best commitment to the safety, health and welfare of its employees and customers over the past 12 months.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff and customers? How is the impact measured?*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Mining



The award recognises the organisation in Ireland's mining industry that has delivered the best health and safety initiative over the last 12 months. Entries may be made for best practice in health and safety, compliance to standards, training or technical and behavioural improvements.

The judges would like to see clear examples of how you benchmark your current policies and practices against current legislative requirements.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Innovation: Outline any particularly innovative uses of health & safety materials, products or methods.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff, third parties and the general public? How is the impact measured?*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Marine



The award recognises the organisation in Ireland's marine industry that has delivered the best health and safety initiative over the last 12 months. Entries may be made for best practice in health and safety, compliance to standards, training or technical and behavioural improvements.

The judges would like to see clear examples of how you benchmark your current policies and practices against current legislative requirements.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Innovation: Outline any particularly innovative uses of health & safety materials, products or methods.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff, third parties and the general public? How is the impact measured?*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Hotel & Leisure



The award recognises any organisation in hospitality or leisure industry who has demonstrated a strong commitment to the safety, health and welfare of its employees and customers over the past 12 months.

Entrants may include, but are not limited to, hotels, restaurants, bars, theatres, museums, galleries, stadia and sports complexes.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff, customers and the general public? How is the impact measured?*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Utilities



This award recognises the organisation operating in the energy and utilities industry who has most effectively demonstrated best practice in health and safety, compliance to standards, training, technical and behavioural improvements over the past 12 months.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff and the public? How is the impact measured?*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - ICT



This award recognises the ICT company in Ireland who has demonstrated the best commitment to the safety, health and welfare of its staff over the past 12 months, including compliance to standards, training, technical and behavioural improvements.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff, customers and third parties? How is the impact measured?*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Healthcare



This award is open to any organisation in the healthcare industry (both public and private) that can demonstrate a strong commitment to the safety, health and welfare of its employees and patients over the past 12 months.

In your entry, the judges would like to see a clear demonstration of best practice in health and safety, compliance to standards, training, technical and behavioural improvements.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff, patients and the public? How is the impact measured?*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Food Manufacturing

This award recognises the food manufacturer who has most effectively demonstrated best practice in health and safety, compliance to standards, training, technical and behavioural improvements over the past 12 months.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff, consumers and third parties? How is the impact measured?*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Drink Manufacturing

This award recognises the beverage manufacturer who has most effectively demonstrated best practice in health and safety, compliance to standards, training, technical and behavioural improvements over the past 12 months.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff, consumers and third parties? How is the impact measured?*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Health & Safety Excellence Award - Public Sector

This award recognises the organisation working in the public sector in Ireland who has most effectively exemplified good occupational health and safety practices over the past 12 months, including compliance to standards, training, technical and behavioural improvements.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Outline: Please outline the processes and initiatives introduced by your organisation to tackle workplace health and safety, highlighting any relevant accreditations achieved.*
- *Commitment & Responsibility: Provide details of who is responsible for developing and implementing the safety programs and initiatives, outlining the level of senior management buy-in and the commitments made to staff training and communication of the initiatives.*
- *Organisational Targets: Does the organisation set itself safety performance targets? If so, how are they set and what do they include.*
- *Outcomes & Results: Please provide evidence of results. How have the process and initiatives contributed to the welfare of staff and the general public? How is the impact measured?*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

This award recognises the Medtech Company based in Ireland who has most effectively demonstrated best practice in health and safety, compliance to standards, training, technical and behavioural improvements over the past 12 months.

Entry is by a 5 A4 page submission; the judges will be looking for clear information backed up by facts that pays particular attention to the criteria listed below.

- *Initiative outline: Describe the Health and Safety initiative in place over the past 12 months. What was the rationale and background behind it?*
- *Commitment: What commitment has been made to staff training and communication of the initiative? What is the level of senior management buy in? Does it form a central part of the culture?*
- *Accreditation: Do you have any accreditation, benchmarking or external validation of the initiative?*
- *Innovation: Outline any particularly innovative uses of H&S materials, products or methods.*
- *Outcomes & results: What have been the practical benefits of the initiative? Show measurable outcomes, such as improvements in performance, welfare of staff and costs savings.*
- *Future uses: How will you use the initiative in the future? You can include any plans for alteration or expansion.*
- *Please include any other statements or facts that support your entry.*

Sample Entry Template

Introduction

Company Background
Summary of Project Team
Submission Overview — Aims & Objectives

Main Body of Entry

Address the Category Criteria Points:

- *Point 1*
- *Point 2*
- *Point 3*
- *Point 4*
- *Point 5*

Supporting Materials




Graphs, Tables, Pictures, Screenshots,
Testimonials etc. that supports the entry

Summary

Main Outcomes & Achievements
of Submission

Need Help?

If you need any further assistance, please contact us using the details below.

-  www.hsawards.ie
-  team@hsawards.ie
-  +353 (0)1 905 9549

*The categories listed in this Entry Guide for the Health & Safety Excellence Awards 2021 are subject to change at the organiser's discretion.